



Marcellin College Work Experience Student Evaluation Form

Please take a few minutes to feedback on your work experience student. This information can be helpful for future job/university applications or general personal improvement. Thank you for your time with the student.

| | |
|-------------------|-----------|
| Name of Student: | Homeroom: |
| Name of Employer: | Dates: |

| Employability and Personal skills feedback <i>Please tick the appropriate column</i> | Excellent | | Average | | Poor | N/A |
|--|-----------|---|---------|----|------|-----|
| | 1 | 2 | 3 | 4 | 5 | |
| General behaviour; politeness and courtesy to others. | | | | | | |
| Appearance, appropriate dress, etc. | | | | | | |
| Punctuality and timekeeping. | | | | | | |
| Relationship with colleagues/clients/customers. | | | | | | |
| Working as part of a team. | | | | | | |
| Communication. | | | | | | |
| Ability to understand and follow written or spoken instructions. | | | | | | |
| Taking responsibility/initiative. | | | | | | |
| Problem solving, observation and analytical skills. | | | | | | |
| Completion of allocated tasks. | | | | | | |
| Application of Information Technology. | | | | | | |
| Application of Numeracy. | | | | | | |
| Business awareness. | | | | | | |
| Positive attitude to work. | | | | | | |
| I would like to provide work experience opportunities for future students. | YES | | | NO | | |

Please add any specific feedback on the student below:

| | | | |
|---------------|--|-----------|--|
| Name/Position | | Signature | |
|---------------|--|-----------|--|