



# MARCELLIN COLLEGE RANDWICK

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## Mobile Phone and Communication Device Policy

Marcellin College recognises that the vast majority of students bring mobile phones to school. This policy sets out the guidelines for student's use of their device/s whilst at school.

Marcellin College also recognises that mobile device/s play an ever increasing role in the education environment and use of these devices are at the discretion of the classroom teacher and Year Coordinator.

For the purpose of this policy communication device/s includes, but is not limited to iPods, MP3 players, mobile phones, iPhones, iTouch, pagers and accessories eg. headphones.

The College accepts no responsibility for any lost, damaged or stolen device/s.

### Conditions

While at school the following conditions apply:

- A student's device must always be switched off or on silent.
- Devices can only be used during class for specific educational purposes with the permission of the teacher. They are not to be used to listen to music.
- If a student for any reason urgently requires to contact a parent or family member, they must have permission from a Year Coordinator or report to the College office.
- A student is not permitted to use their device/s once they have entered the school property before school and cannot use their device/s until the end of the school day.
- Headphones are not to be used or seen at any time while on school property without the permission of a teacher.
- Senior students are permitted to use their mobile phone in the designated 'phone zone' area before school, during recess and lunch, and on occasions approved by the Year Coordinators.

### Consequences and Return Procedure

Failure to adhere to the above conditions will result in the device/s being confiscated. The device can be collected from the Year Coordinator at the end of day and student will be given a Saturday detention.

**Updated March 2018**