**HOMEWORK GUIDELINES**

Marcellin College values homework as an activity to support and extend work completed in class and is therefore set every night. Homework assists in the establishment of good study habits and is monitored and recorded by class teachers as appropriate to each course. Homework is to be recorded by students in the College diary in each lesson of the day. Set homework may be completed in addition to revision and reading. Work on scheduled school assessment tasks may form part of set homework in all years. Parents are urged to supervise all set homework and to assist their sons to develop a regular study pattern. Parents of Year 7 students are required to sign their son's diary every night. Students in Years 8 to 12 are required to have their diary signed each week.

Recommended times to be spent on homework each night are:

**Years 7 -10:** 60 – 90 minutes each night, (10-15 minutes per class)
**Years 11-12:** 120 minutes each night, (20 minutes per class)

Teachers are responsible for the setting, checking and recording of appropriate homework in consultation with their KLAC. Incomplete homework is to be recorded by the teacher, and communication to parents entered in the student diary. Should inconsistency with homework continue the teacher will initiate a discussion with parents to ensure homework requirements are fulfilled, and the Year Coordinator and KLAC informed. If homework requirements continue to be unfulfilled a formal letter to parents, including a ‘BOS N-Warning Letter’ will be sent, and parent meeting initiated, as appropriate.

The ‘Homework Guidelines’ are designed to support the College’s ‘Assessment and Reporting Policy’.

**September 2014**