Marcellin College is a comprehensive Catholic secondary school for boys in the Marist tradition, that has served the eastern suburbs of Sydney since its foundation in 1923. It belongs to the system of Catholic schools of the Archdiocese of Sydney and hence this enrolment policy, procedure & criteria have been developed in cooperation with, and the approval of, the relevant Archdiocesan authorities.

At Marcellin, education in faith has a privileged place, along with the pursuit of excellence in academic, sporting and cultural endeavours. All students undertake studies in Religious Education. The College also provides other opportunities for students to express and deepen their faith in liturgy and other sacraments, in prayer, in Christian service and witness, and in solidarity with those in need in our community.

Priority of enrolment is given to families who are actively Catholic, and who will support and enhance the Marist philosophy of the College. The school also welcomes applicants from other Christian or non-Christian backgrounds, provided they are willing to take part fully in the College’s Religious Education Program, understanding that education in faith is an integral component of the curriculum.
APPLICATION PROCESS - YEAR 7 2015

All prospective enrolments must complete an application form that can be collected from the College office. The following documents need to accompany the completed application form; birth certificate (or other relevant documentation where the student, parent or guardian are not Australian citizens), certificates of the student’s sacramental history (Baptism, Eucharist & Confirmation), the two most recent school reports (usually the Semester 2, Year 4 & Semester 1, Year 5 reports), Year 5 NAPLAN results and up to date specialist or medical information that is relevant to the students care and learning needs. There is a non-refundable enrolment application fee of $270.

The enrolment process at Marcellin College has two intakes;

FIRST INTAKE
Applications are invited from students where the following applies;

- Siblings of boys who are enrolled at, or have previously attended Marcellin College.
- Students who are enrolled in Catholic primary schools.
- The sons of Old Boys of Marcellin College.
- Students who are Catholic who attend a State or Independent school, and who can provide a reference* from the parish priest from one of the following parishes;

  Clovelly - St Anthony’s  
  Coogee - St Brigid’s  
  Kensington - Our Lady of the Rosary  
  Maroubra Beach - St Mary & St Joseph  
  Maroubra Junction – St Aidan’s  
  Mascot - St Therese  
  Randwick - Our Lady of the Sacred Heart  
  Randwick North - St Margaret Mary’s  
  Rosebery - St Joseph  
  Waverley - St Charles’  
  Woollahra - Holy Cross

SECOND INTAKE
Once first intake applications have been processed and there are remaining places, all other applications will be received and processed.

LATE APPLICATIONS
The College is not in the practice of accepting applications that are outside each intake period.

OFFERS OF ENROLMENT
Offers of enrolment will take place after each intake period has concluded. Refer to the timeline on page 4 of this document.

*Reference forms are available from the College office.
ENROLMENT CRITERIA

The following priorities apply for enrolment at Marcellin College.

1. Baptised Catholic children of regularly worshipping Catholic families* with strong demonstrable links to the local designated Catholic parish or parishes.

2. Siblings* of children already attending the College (or who have previously attended the College) whose families have demonstrated ongoing support for the ethos and values of the Catholic Church and Marcellin College.

3. Baptised Catholic sons of Old Boys* of regularly worshipping Catholic families with strong demonstrable links to their local parish.

4. Boys of families currently enrolled at the designated Catholic feeder schools who have demonstrated ongoing support for the ethos and values of the Catholic Church.

5. Boys of families who have ‘special pastoral circumstances’ as assessed by the Enrolment Committee or, where appropriate, the school Headmaster and/or the Parish Priest in conjunction with the Headmaster.

6. Sons of Old Boys from Catholic families not covered in (3) above who are outside the designated Catholic feeder schools or parishes.

7. Boys of Catholic families not covered above or who are outside the designated Catholic feeder schools.

8. Boys of regularly worshipping Orthodox families who have strong demonstrable links to their faith community and who are prepared to support the ethos and values of the Catholic Church and Marcellin College.

9. Boys of regularly worshipping families from other Christian denominations who have strong demonstrable links to their faith community and who are prepared to support the ethos and values of the Catholic Church and Marcellin College.

10. Boys of Orthodox families who are prepared to support the ethos and values of the Catholic Church and Marcellin College.

11. Boys of families from other Christian denominations who are prepared to support the ethos and values of the Catholic Church and Marcellin College.

12. Boys of families from other faith traditions or non-religious backgrounds who are prepared to support the ethos and values of the Catholic Church and Marcellin College.
*Due to the high demand for enrolment at the College, applicants should not assume that even high priority categories will receive a placement offer.

**PRIORITY FOR ACCEPTANCE OF CATHOLIC SCHOOL ENROLMENTS**

**CATHOLIC FEEDER SCHOOLS**
The following Catholic primary schools are designated as being the feeder schools for the College. In accordance with the Enrolment Criteria, students who attend these schools receive priority ahead of other Catholic schools.

- Clovelly - St Anthony’s
- Coogee - St Brigid’s
- Kensington - Our Lady of the Rosary
- Maroubra Beach - St Mary & St Joseph
- Maroubra Junction – St Aidan’s
- Mascot - St Therese
- Randwick - Our Lady of the Sacred Heart
- Randwick North - St Margaret Mary’s
- Waverley - St Charles’
- Woollahra - Holy Cross

Attendance at one of the schools above does not in itself guarantee enrolment at Marcellin College.

**NEXT PRIORITY CATHOLIC SCHOOLS**
Students who attend all other Catholic primary schools in the Eastern Region of the Archdiocese of Sydney are considered for enrolment after the Catholic Feeder Schools.

Attendance at a Catholic school does not in itself guarantee enrolment at Marcellin College.

**SELECTION PROCESS**
The selection process involves the analysis of all documentation that is submitted with the enrolment form and each prospective student attending an interview at the College with their parents or guardians. Both the documentation and interview are considered when making selections for enrolment.

Any offer of enrolment is always at the discretion of the Headmaster. This may involve an offer of enrolment outside the hierarchy of the Enrolment Criteria. The offer of enrolment at Marcellin College is made when the College is satisfied that the student and family concerned will benefit from and strongly support and enhance the values that are central to and underpin the life of the College.

**YEAR 7 2015 ENROLMENT TIMELINE**

**FIRST INTAKE**
Applications will be received commencing 8 October 2013 and concluding 1 November 2013.
Interviews will take place on 16 December 2013.
Offers of enrolment will be communicated by the end of Term 1 2014.

**SECOND INTAKE**
Applications will be received commencing 3 March 2014 and concluding 21 March 2014.
Offers of enrolment will be communicated by the end of Term 1 2014.